

KANNUR UNIVERSITY

NATIONAL SERVICE SCHEME

PROFORMA FOR SUBMISSION OF MONTHLY REPORT

(Fill in all the Columns with specific details)

Name of the College with E-mail and Phone No:

Unit No.

Month.....

Name of the activity/event with facts & figures

(Mention place, no. of participants, quantum of work done)

SL. NO.	PROGRAMMES	NO OF PROGRAMMES ORGANIZED	NO OF VOLUNTEERS PARTICIPATED	QUANTUM OF WORK DONE	NO OF BENEFICIARIES	DATE	Value of asset created Rs.
1	House Construction						
2	Activity at adopted Village						
3	Tree Plantation						
4	Blood Donation Camps						
5	Construction/Repairs of Roads						
6	Smoke Free Campus Activities						
7	Health Check-up programmes						
8	Personality Development programmes						
9	Water conservation programmes						
10	AIDS Awareness Programme						
11	Rallies/Processions						
12	Agricultural programmes						
13	Literacy Programmes						
14	Environmental Enrichment programmes						
15	Youth Leadership programmes						
16	Palliative care programme						
17	Participation in NIC & other National Level Programme						
16	Programme directed by the University/concerned authorities						
17	Programme mentioned in the activity calendar and University proposal						
18	Flag-ship Programmes						
19	Any other programme (Separate sheet may be attached if necessary)						
20	Observation of days: (Specify name of the day)						

Whenever special & innovative programmes are organized use separate sheet and enclose suitable news paper clippings, photographs etc. along with this report.)

Name & Signature of the Programme Officer

Name & Signature of the Principal

Programme Officer, National Service Scheme should submit the Monthly Report on or before 26th of every month to National Service Scheme Department, Kannur University with a soft copy to SLO keralansscell@gmail.com, Youth Officer nssrctvm@yahoo.in and Programme Co-ordinator. If no activity was done kindly furnish a **NIL** report.

QUARTERLY REPORT ON PROGRESS OF NATIONAL SERVICE SCHEME FOR THE YEAR QUARTER ENDING

Name of the College : _____

Sl No.	Item of Report	Achievement during the last quarter	Achievement during the quarter	Progressive Total
1(a)	Allocation			
(b)	Actual enrolment at university/College level			
	Male			
	Female			
	Total			
	SC/ST			
(c)	Actual enrolment at +2 level			
	Male			
	Female			
	Total			
	SC/ST			
2.	Special Camps organized			
(a)	Number of Camps			
(b)	No. of NSS Volunteers participated in the camps			
	Male			
	Female			
	Total			
	SC/ST			
(c)	No of Adopted villages/Slums			
3.	No. of activities organized (mention name of the organizing institutions, place, date no. of participants & participating universities - use separate sheet, if necessary)			
(a)	National Integration camp			
(b)	Exhibitions			
(C)	Adventure Programme			
(d)	Any other important activities			
4.	National Service Volunteers (NSVS)			
(i)	No. of NSVs allocated			
(ii)	No. of NSVs Deployed			
5.	Programmes sponsored by the Department (for details attach separate sheet)			
6	Any other important activity organized with for other Department (s)			
7.	Funds released by State Govt. to the universities			



KANNUR UNIVERSITY

NATIONAL SERVICE SCHEME

APPLICATION FOR REGULAR WORK/SPECIAL CAMP ADVANCE

(Fill in all the columns with specific details)

(Unit No.)

(Alpha Numerical No.....)

1.	Name and Address of college with Phone No and E-Mail ID	:	
2.	Name of the Principal with Mobile No. and E-Mail ID	:	
3.	Name of Programme Officer with mobile and E-Mail ID	:	
4.	Name and address of Adopted Area/ Village with contact numbers of local partners, if any.	:	
5.	Route to reach the adopted area/village from the University	:	
6.	Date of commencement of Camp	:	
7.	No. of beneficiaries in the adopted area/ village	:	
8.	Nature of the proposed project in the adopted area	:	
9.	List of volunteers (Attach a copy of enrollment register)	:	
10.	Advance required	:	
11.	Date of the submission of last Regular work report	:	
12.	Amount of asset created last year by NSS	:	
13.	Amount of proposed asset to be created in the current year by NSS	:	
14.	Important regular work (Project) to be done	:	
15.	Innovative/Model Work adopted	:	
16.	Status of pending amount		
	Year	Regular	Special

Certified that:

1. Programme Officer is appointed on ----- as per Order No. -----
(attach copy of appointment orders)
2. National Service Scheme Advisory Committee of our college has been constituted and convened on-----
(List has to be attached)
3. Proper Accounting system is maintained.
4. Visitors Book is kept.
5. Sufficient infrastructure facilities have been provided to National Service Scheme
6. Monthly, Quarterly reports are being sent to the Programme Co-ordinator, SLO and Youth Officer
7. No pending cases of settlement of accounts on the part of the college.
8. National Service Scheme funds will be utilized as per rules
9. National Service Scheme is functioning well in this college as per the rules and regulations of National Service Scheme.
10. Enrollment list for the year ----- has already sent on :
11. NSS Work Diary is kept.
12. Programme Officer has undergone Orientation at TOC Kalamassery on ----- and the details furnished above are true and correct.

Name & Signature of Programme Officer

Name & Signature of Principal

KANNUR UNIVERSITY
NATIONAL SERVICE SCHEME
PROPOSAL FOR ORGANISING SPECIAL CAMPING PROGRAMME
(Fill in all the Columns with specific details)

1. Name of the college and Unit No. :
2. Name of Programme Officers & Mobile No. :
3. a) Name and Nature of the Proposed Project :
- b) Specify whether it is proposed by University or Government :
4. Place of camping with full address :
5. Date of commencement of camp :
6. Date of closing of the camp :
7. No. of volunteers selected student volunteers :
8. Place of work with detailed address :
9. Land No. & Mobile No. of Contact Persons of Camp Area :
10. Route to the camp site from the University (including route map) :
11. Distance from the College :
12. Whether the camping programme is in the adopted slum/village :
13. NGO's/Govt./Agencies/Departments contacted and proposed to be invited :
14. Any other information :

Certified that the camp is in the adopted area/village and undertaken the project as per NSS Manual.

Name & Signature of the Programme Officer
(With date)

Name & Signature of the Principal
(With date)

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